

<b>Staff Member</b>	<b>Time Amount</b>	<b>Entry Date</b>	<b>Entry Time</b>	<b>Description of Work</b>
Kathryn Sabatini	0:20	12/22/16	12:58 PM	Finalize redactions, upload last document, draft and send closure response.
Mario Martone	0:10	12/22/16	10:44 AM	Review Kate's redactions, talk to Kate.
Kathryn Sabatini	0:04	12/22/16	10:25 AM	Kate/Sam discussion re: redactions.
Sam Budway	0:05	12/22/16	10:25 AM	Reviewing Kate's redactions.
Kathryn Sabatini	0:30	12/22/16	10:08 AM	Review/redact additional documents, send to Mario and Sam with questions.
Serena Conley	0:30	12/22/16	8:57 AM	Gathering additional responsive documents.
Kathryn Sabatini	0:30	12/21/16	4:19 PM	Kate and Mario meeting regarding request.
Kathryn Sabatini	0:15	12/21/16	4:18 PM	Call with Serena and Mario re: D2D.
Etie Schaub	0:10	12/21/16	3:54 PM	Review, redact, and confer with Kate.
David Ellison	1:00	12/21/16	3:50 PM	Redacted and reviewed documents.
Kathryn Sabatini	0:25	12/21/16	3:49 PM	Review redactions, upload files.
Sam Budway	0:03	12/21/16	3:43 PM	Confer with Kate re: certain redactions.
Kathryn Sabatini	0:05	12/21/16	3:18 PM	Organize files, log and track time.
Kathryn Sabatini	0:20	12/21/16	3:15 PM	Finalize redactions on Kate and David's files.
Kathryn Sabatini	0:06	12/21/16	3:15 PM	Mario, Kate, and Etie confer re redactions.
Etie Schaub	0:25	12/21/16	2:46 PM	Review and Redact.
Kathryn Sabatini	0:15	12/21/16	2:33 PM	Confer with Mario and Sam re: phone numbers, money orders, criminal history, and check numbers.
Sam Budway	1:30	12/21/16	2:33 PM	Review and redact files.
Kathryn Sabatini	0:45	12/21/16	2:25 PM	Review and redact my files. Review David's. Confer with Etie re: check numbers, money orders, phone numbers.
Kathryn Sabatini	0:05	12/20/16	2:56 PM	Conferring with Sam re: division of records, communicating to the team.
Ramona Liberato	0:30	12/20/16	1:27 PM	Downloaded documents to the shared drive, saved in "PRU/16-595"
Kathryn Sabatini	0:15	12/19/16	12:49 PM	Discuss request with Ramona, discuss with Karen, discuss with Sam.
Serena Conley	4:10	12/15/16	4:03 PM	Serena and staff, compiling records.
Kathryn Sabatini	0:10	12/15/16	3:40 PM	Discussing request with Serena.
Kathryn Sabatini	0:03	11/7/16	11:13 AM	Review request, send message to Serena and Mario
<b>Total Staff Time</b>	12:41			